

Minutes of the CALICE WP Managers' meeting

5 March 2007

Present: MGG (chair), DW, MW, PD, DB.

Minutes

The minutes of the meeting of 10 January 2007 were agreed.

It was noted that Tony Medland has not yet replied to the issue of RAL charges and it was agreed that MG would contact him again.

Staffing

There have been no changes since the last meeting.

Financial issues

PD reported that the cost to WP3 of additional work to produce an extra implant layer for the MAPS chip has now been confirmed as £15k but that RAL has incorrectly added VAT. He will contact RAL Finances to get this corrected.

It became apparent recently that a number of trigger boards would need repair. Initially it was believed that this could cost about £10k (unbudgeted) but Matt Warren has succeeded in repairing enough to cover requirements.

In order to try to meet the submission for the MAPS foundry run Jamie has been working overtime and Renato has asked that we should pay for this. It was agreed that if we are able to resolve satisfactorily the previous RAL charging issue we may be able to afford this. PD will continue discussions with Renato

MG will contact PPARC to ask if there has yet been agreement with RAL about compensation for NI contribution increases.

Gantt charts

WP1: Progress with analysis of test beam data continues and MC runs are about to begin. We will present results from DESY as per the milestone although the definition of "complete" is not obvious.

WP2: Most aspects are running close to schedule with small delays on the Cambridge test system. The optical switch has been ordered.

WP3: Progress continues on the new schedule, which is delayed by about two months compared to the original. It is very tight to achieve the goal of submitting the design to the foundry in mid-March and a decision will be made later this week. The key issue is whether the required signal:noise ratio can be achieved. The meeting supported the proposal that we should not submit a design with flaws such that the planned outcomes could not be achieved.

WP4: Glue ageing studies continue. Plans for assembly studies are still being considered.

WP5: No report.

Risk register

There were no changes proposed other than a typographical correction of the date of WP4.2 to January 2007. DB will provide missing words for this item.

Kobe meeting

There was a brief discussion about the Kobe meeting. Group leaders should find out who is able to attend for discussion at the Steering Committee meeting on 26 March.

Next meetings

The next meeting was confirmed as Friday 4 May at 9:00 by phone and a preliminary date for the following meeting was set as 2 July.

M G Green
6 March 2007