

Minutes of the CALICE WP Managers' meeting

2 March 2009

Present: MGG (chair), DB, PD, DW, MW.

Apologies: NW

Minutes

The minutes of the meeting of 6 January 2009 were agreed.

Staffing issues

Anne-Marie has now moved 100% to CMS and is on LTA at CERN.

Progress reports

WP1: work continues on the electron longitudinal shower profile and hadronic showers outwith CALICE funding. It will be eventually published as part of relevant papers. PD will continue to provide software support for the DAQ for this year's Fermilab run. NW and DW are still analysis coordinators.

WP2: work continues towards delivery of a complete DAQ system, scheduled for June 2009 within EUDET. After the end of March there will be no CALICE support but there is money for travel from EUDET funds. Continued maintenance is a worry, particularly for the software; Felix has been asked for support in this area but has not yet identified anyone.

WP3: small design errors in the second run require a new version costing £35k that RAL will pay for. This will be delivered in April and tested at CERN or DESY. Funding will come from the SPIDER travel budget. Thus the CALICE commitment will be delivered but somewhat late.

WP4: work has now ended following final glue tests in January. Publication of results will appear, probably later in 2009.

WP5: there will be several items from UK work in the ILD and SiD LOIs when they are completed at the end of March.

Financial issues

Spend to date is as follows with outturn forecast in brackets:

Travel	£42.3k (£46.4k)
Requisitions	£73.1k (£85.0k)
TD salaries	£76.0k (£73.4k)

Known travel items include some small claims still to be made, Bristol (assume £1k), DESY analysis meeting (assume £2k - £3k) and PD to Beijing (£700 for air fare). It therefore appears that we will be close to or slightly over budget on travel.

There is an item in FRS for £2,885 labelled "commit" under WP3 that was paid to Imperial in March 2008. MGG will investigate but has assumed that this is spent and is not available to us.

LCUK Bristol meeting on 24 March

PD will give the CALICE update talk (15 minutes).

Next meetings

It was agreed that there will be no further meetings unless STFC ask for a final report.
MGG will send round a summary of the final financial position when this is known.

M G Green
2 March 2009